

# Mayfield Senior School Stock Transfer Instructions

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Donor Name(s)

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Date of Stock Transfer

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Donor's Broker-Name

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Donor's Broker-Street Address

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Donor's Broker- City, State, Zip

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Donor's Broker Phone Number

I/We wish to make a charitable gift to Mayfield Senior School.

Designated Fund:

Unrestricted Annual Giving

Holy Child Scholarship

Other: \_\_\_\_\_

I/We are transferring \_\_\_\_\_ shares of \_\_\_\_\_

company stock from our Account # \_\_\_\_\_.

Please do not send stock certificates to Mayfield Senior School. Stock should be transferred directly to the Mayfield Senior School stockbroker at Smith Barney as follows:

*Account Executive:* Scott Burrows  
*Account Assistant:* Nadia Parto  
*Address:* 660 Newport Center Drive  
Suite 1100  
Newport Beach, CA 92660  
*Phone:* (949) 717-5313  
*Fax:* (949) 717-5333

Mayfield Senior School Smith Barney Account Number: 647-17735-12-854 DTC#: 0418  Mayfield Senior School Tax ID #95-1816029
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Upon receipt of stock, Mayfield will send donor a confirmation letter showing the date of transfer and value of stocks on transfer date.

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*Account Holder Signature*

Please fax completed form  
ATTN: Angela Howell at (626) 441-2078

or mail completed form to  
MAYFIELD SENIOR SCHOOL  
500 Bellefontaine Street  
Pasadena, CA 91105